



CAMARINES NORTE ELECTRIC COOPERATIVE, INC.

J.P. Rizal Street, Brgy. 1, Daet, Camarines Norte, Philippines

CANORECO Hotline: +63 908 186 5100; +63 919 095 2707

Email address: canoreco_197505@yahoo.com



CRN: 44 100 23 93 0028

NOTICE TO BIDDERS

PROJECT DESCRIPTION : **ITB 2023-123 – SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING WORKS OF CALINTAAN AND TALOBATIB SUBSTATION AND INTEGRATION TO CANORECO’S EXISTING SCADA SYSTEM**

DATE : **AUGUST 14, 2023**

SUBJECT : **SUPPLEMENTAL BULLETIN NO. 2023-013**

This notice is hereby issued to clarify the Pre-Bid Conference on August 14, 2023 (Monday) for the subject procurement to wit:

➤ Invitation to Bid No. was **ITB 2023-123**.

➤ **CONTRACT DURATION:**

From:	To:
120 Days	180 Days

➤ **APPROVED BUDGET COST:** **Php 5,000,000,000.00 (VAT Inclusive).**

➤ Bid Proposals may address thru BAC Secretariat.

- EMMA CYREM N. RAFER and NERRELYN Q. REYES

CAMARINES NORTE ELECTRIC COOPERATIVE, INC.

Hotel Mega Star National Diversion Road Junction, Barangay Itomang, Talisay, Camarines Norte 4602

0912 733 2000 / 0919 000 9235

➤ **BID SECURITY:**

Form of Security

1. Cash, Cashier's Check, Manager's Check
Bank Draft
2. Bank Guarantee
(from universal and/or commercial bank)

Amount

- 2% of the ABC
2 ½ of the ABC

➤ **Attached OFFICIAL BID FORM.**

➤ **Attached Omnibus Sworn Statement.**

➤ **Attached Checklist of Eligibility.**

For your approval and information,

GEDDIE C. ORCALES
BAC Chairperson

Noted:

ZANDR R. GESTIDA
General Manager



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OFFICIAL BID FORM AND LIST OF MATERIALS

Invitation to Bid Form No. 2023 -123

List of Materials

Item No.	DESCRIPTION	PROJECT REQUIREMENTS		UNIT PRICE	TOTAL COST
1	Supply, Delivery, Installation, Integration, Testing and Commissioning Works of SCADA at Calintaan and Talobatib Substations and Integration to CANORECO's Existing SCADA System	1	LOT		

NOTE: Please indicate the following specific and vital details of your proposal;

BRAND : _____

AVAILABILITY : _____

VALIDITY : _____

DELIVERY : _____

WARRANTY : _____

TERMS OF PAYMENT: _____

Submitted By:

Name and Signature: _____

Position : _____

Company : _____

Date : _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____, of legal age, _____,
(Name of Affiant) (Civil Status)
_____ and residing at _____ with law, do hereby
(Nationality) (Address of Affiant)
with law, do hereby depose and state that:

1. Select one, delete the other:

- a. If a sole proprietorship:

I am the sole proprietor of _____ with office
(Name of Bidder)
address at _____;
(Address of Bidder)

- b. If a partnership, corporation, cooperative, or joint venture:

I am the duly authorized and designated representative of
_____ with office address
(Name of Bidder)
at _____;
(Address of Bidder)

2. Select one, delete one:

- a. If a sole proprietorship:

As the owner and sole proprietor of _____,
(Name of Bidder)
I have full power and authority to do, execute and perform any and all acts necessary to represent it
in the _____ bidding _____ for
(Name of Project)
_____;
(Name of the Procuring Entity)

- b. If a partnership, corporation, cooperative, or joint venture:

I am granted full power and authority to do, execute and perform any and all acts necessary and/or
to represent the _____
(Name of Bidder)
in the bidding as shown in the attached _____

(State title of attached document showing proof of authorization e.g. duly notarized Secretary's
Certificate issued by the corporation or the members of the joint venture);

3. _____ is not "blacklisted" or barred from bidding by the
(Name of Bidder)

Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, or Electric Cooperatives, foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, or Electric Cooperatives.

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and informations provided therein are true and correct;

5. _____ is authorizing the Head of the Procuring Entity or
(Name of Bidder)
its duly authorized representative(s) to verify all the documents submitted;

6. Select one, delete the rest:

- a. If a sole proprietorship;

I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- b. If a partnership or cooperative:

None of the officers and members of _____
(Name of Bidder)

is related to the Head of Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- c. If a corporation or joint venture:

None of the officers, directors, and controlling stockholders of _____
(Name of Bidder)

Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. _____ complies with the existing labor laws and standards;
(Name of Bidder)

8. _____ is aware of and has undertaken the following
(Name of Bidder)
responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract
c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
d) Inquire or secure Supplemental/ Bid Bulletin(s) issued for the

(Name of Project)

9. _____ did not give or pay directly or indirectly, any
(Name of Bidder)
commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the Electric Cooperative in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto affixed my signature this _____ day of _____, 20____ at the City of _____, Philippines.

Affiant

SUBSCRIBED AND SWORN to before me this _____ at the City of _____,
the affiant exhibited to me (any of the following: Passport, Driver's License, TIN & SSS ID with picture)
No/s. _____ and valid until _____.

NOTARY PUBLIC

UNTIL _____

PTR. NO. _____

TIN _____

Doc. No. _____

Page No. _____

Book No. _____

Series 20 _____



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CHECKLIST OF ELIGIBILITY REQUIREMENTS

A.	LEGAL DOCUMENTS: FOLDER 1 (ENVELOPE I)
1	DTI business name registration/SEC registration certificate (Complete Set of Articles of Incorporation, from the original to the latest Amendments), whichever is appropriate under laws of the Philippines;
2	Valid and current Mayor's permit/municipal license; (principal place of business)
3	BIR Value Added Tax registration;
4	Omnibus Sworn Statement-Affidavit (ANNEX D)
5	Compliance with E.O. #398
	a. Proof of VAT payments for the past six months (January 2023 to June 2023). Include proof of filing (BIR filing reference).
	b. Tax Clearance from the BIR to prove bidder's full and timely payment of taxes to the government.
	c. A Certification under oath from the bidder's responsible officers that the bidder is free and clear of all liabilities with the government.
B.	TECHNICAL DOCUMENTS: FOLDER 2 (ENVELOPE I)
1	Statement in matrix from all ongoing and completed government and private contracts (service contracts, maintenance contracts, purchase orders, job orders, notice of award, certificate of compliance (for completed works/delivery only) etc.) for the last five (5) years, where applicable, including contracts awarded but not yet started, if any. The statement shall state whether each contract is:
	a. Ongoing, Completed or Awarded but not yet started; for the last five (5) years, where applicable.
	Each contract should include the following:
	i. The name of contract;
	ii. Date of contract;
	iii. Amount of contract and value of outstanding contracts;
	iv. Date of delivery;
	v. End-user's acceptance, if completed.
	b. Statement identifying the bidder's single largest completed contract similar to the contract to be bid within the relevant period as provided in the bidding documents (within the last five (5) years). Provide separate matrix and attach certificate of acceptance from client.
C.	FINANCIAL DOCUMENTS: FOLDER 3 (ENVELOPE I)
1	Complete set of audited financial statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding year, showing, among others, the prospective bidders' total and current assets and liabilities.



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	Complete set of financial statement includes the following:
	1. Balance Sheet
	2. Income Statement
	3. Statement of Changes in Equity
	4. Cash Flow Statement
	5. Notes to Financial Statement
	6. Statement of Management Responsibility for Financial Statement
2	The prospective bidders' computation for its <i>Net Financial Contracting Capacity (NFCC)</i> should be equal or more than the ABC, or a commitment from a universal or commercial bank to extend to it a credit line if awarded the contract to bid, in an amount not lower than that set by the procuring entity, which shall be at least equal to ten percent (10%) of the Approved Budget for the Contract (ABC) to be bid.
CLASS "B" DOCUMENTS: FOLDER 4 (ENVELOPE I)	
1.	Valid joint venture agreement, in case of a joint venture. Each member of the joint venture shall submit the required eligibility documents; and
2.	Letter authorizing the BAC or duly authorized representative/s to verify any or all the documents submitted to the eligibility check.
3.	Notarized statement that each of the documents submitted in satisfaction of the eligibility requirements is authentic and original copy are true and faithful reproduction or copy of the original, complete, and that all statements and information provided therein are true and correct.
II. BID PROPOSALS (ENVELOPE 2)	
TECHNICAL PROPOSAL (FOLDER 1)	
	1. Bid Security as to form, amount and validity period
	2. Authority of the Signatory
	3. Confirming statement on Delivery Schedule
	4. Confirming statement on warranty being offered
	5. Details of Technical Specification
FINANCIAL PROPOSAL (FOLDER 2)	
	1. Bid prices in the prescribed bid form